



Poughkeepsie City School District

Community Partner Meeting

January 17, 2024





Agenda

- **Welcome**
- **Purpose of Meeting**
- **Meeting Structure**
 - **Community Partner Updates**
 - **District Updates**
 - Reconfiguration Exploration
 - Full Service Community Schools
 - Community Schools Strategic Planning
 - District Volunteer Process
- **Open Discussion**
- **Adjournment**

COMMUNITY PARTNER UPDATES

DISTRICT UPDATES



ELEMENTARY SCHOOLS RECONFIGURATION EXPLORATORY



Full Service Community Schools Grant Overview

- **Citys Connects in all elementary schools**
- **Everyday Labs all schools**
- **Mini Grants to CBO's for SML Programming**
- **Expanded Afterschool Opportunities for students in Pre-K and K**
- **Expansion of the Basics Program**
- **Community Schools Coordinators in each elementary school**
- **Community Schools Administrator**

Citys Connects

- City Connects takes a systemic, high-impact, cost-effective approach to addressing the out-of-school factors that limit learning.
- The support we offer makes a significant impact on students — now, and years from now.
- Using proprietary software developed for City Connects, City Connects Coordinators constantly track services and evaluate results, making sure every student is getting what's needed.
- The City Connects Coordinator works closely with students and their families, providing referrals and support that bolster the long-term health of the entire family.

City Connects Implementation Timeline of Coordinator's Work (Post-Labor Day)	
September	On-going City Connects Work
<ul style="list-style-type: none"> Begin Opening-of-School presentations to the administrator and school staff Send introductory letters to families, staff, and community partners Attend back-to-school events to meet families Collaborate with City Connects staff to upload student data on MyConnects Determine the key players in the ISR/SST team, in collaboration with administrator, identifying a meeting schedule for the school year Begin classroom observations, student interviews, and pre-meetings with teachers for Whole Class/Grade Reviews (WCR/WGR) Distribute, collect, and input student interest surveys data on MyConnects 	<p>Identify, meet and connect with new and existing Community Partners based on Student Interests Surveys, Whole Class/Grade Reviews (WCR/WGR) and school needs</p> <p>Refer students for Individual Student Reviews (ISRs), gather information, schedule and prepare for meetings</p>
October	
<ul style="list-style-type: none"> In consultation with administrator, draft and circulate schedule for WCR/WGR and follow-up meetings In consultation with administrator, determine how Individual Student Reviews (ISRs) will fit within established structures and processes in the school Begin ISRs for students with intensive needs that were "flagged for fall" in the spring Enter Services referred and delivered to date Begin WCR/WGR meetings/student interviews Begin WCR/WGR information entry to MyConnects 	<p>Conduct ISRs throughout the year with information entry to MyConnects</p> <p>Communicate with families before and after an ISR</p> <p>Conduct student check-ins/ social skills groups as needed</p> <p>Keep MyConnects student lists up to date via additions and deactivations as needed</p>
November	
<ul style="list-style-type: none"> Begin preparation for season-specific services (e.g., donations) Resource Analysis Grid to be generated and reviewed for service gaps 	
December	
<ul style="list-style-type: none"> WCR/WGR continue with information entry to MyConnects 	Attend coaching sessions with Program Manager regularly to discuss overall implementation and review data
January	
<ul style="list-style-type: none"> WCR/WGR to be completed with all information entered in MyConnects Mid-Year Classroom Follow-up reports are presented to individual classroom teachers Coordinate season-specific services (e.g., donations) 	Meet regularly with Community Partners and school-based administrator
February	
<ul style="list-style-type: none"> Information entry for WCR/WGR and service referrals to be completed Review of mid-year data in MyConnects and Mid-Year Summary Report presented to administrator and school staff Review Services, ISR, and Strengths & Needs reports in MyConnects 	Attend bi-weekly Professional Development
March	
<ul style="list-style-type: none"> Update and review Service Provider list and associated programs on MyConnects Start gathering information regarding summer services/programs Begin Re-tiering student level of need/strength and conduct follow up meeting with teacher Resource Analysis Grid to be generated and reviewed for service gaps 	Identify gaps in services and advocate for required services where gaps have been identified
April	
<ul style="list-style-type: none"> Continue Re-tiering and follow-up conversations with teachers 	Coordinator and Program Manager update and approve Service Providers on MyConnects regularly
May	
<ul style="list-style-type: none"> Complete Re-tiering and follow up meetings and enter information to MyConnects 	Make and record referrals to in-school services and community-based supports
June	
<ul style="list-style-type: none"> Flag students who may require an ISR in September; print list Identify students who will be transitioning to another school in September and ensure appropriate supports are in place 	Upload services referred and/or delivered to MyConnects
July	
<ul style="list-style-type: none"> All information to be entered in MyConnects End-of-Year presentation to administrator and school staff Confirm summer services for students Attend end of year school event(s) 	Hold ISR follow-up meetings with teachers every 6-8 weeks to deliver feedback and monitor progress on targets set
	Analyse Services, ISR, and Strengths & Needs reports to guide decision making

Everyday Labs

- Offers a low-lift, evidence-based approach to attendance improvement for better academic outcomes.
- Proactively uses absenteeism data to provide family & student support on your behalf.
- Streamlines family outreach to maximize resources and mitigate barriers to student learning.
- Leveraging district attendance & multichannel family engagement, this Tier I attendance intervention sends mail & text nudges, expands access to resources that help families overcome barriers to attendance and is proven to reduce chronic absenteeism by 11-15%.



**WE PUT
STUDENT FIRST**



**WE ARE FEARLESS
ABOUT LEARNING**



**WE ARE
PATHFINDERS**



**WE FOSTER DIVERSITY,
EQUITY & INCLUSION**

Saturday Morning Lights Mini Grants

Up to 8 \$5000 Mini Grants will be awarded to CBO's
for SML Programming.

RFP's will be released in February 2024!

Expanded After-School Opportunities for Pre-K and K students

RFP's will be issued in February 2024 for CBO's to provide after school programming to 100 additional students in grades Pre-K and K.

Expansion of the Basics Program

The Basics: A strategy for whole communities to support vibrant learning and brain development among infants and toddlers.

The Basics Principles

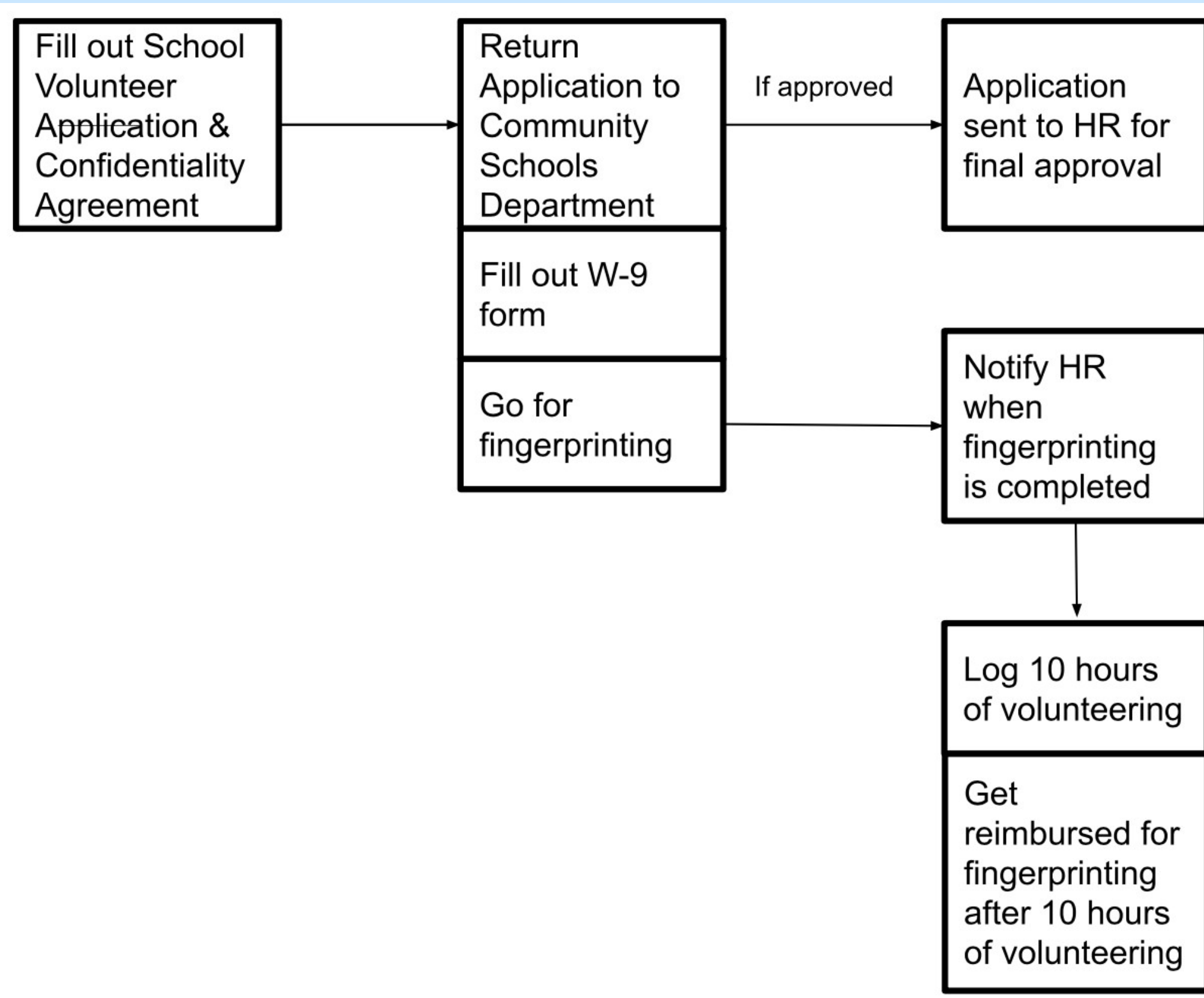
1. Maximize Love, Manage Stress
2. Talk, Sing, and Point
3. Count, Group, and Compare
4. Explore through Movement and Play
5. Read and Discuss Stories

Community Schools Strategic Planning Process

The Full-Service Community Schools effort includes a strategic planning model focusing on:

- a) Project opportunities strengthening family and community engagement
- b) Inclusion of diverse stakeholder groups
- c) Alignment of Poughkeepsie City Schools and Children's Cabinet citywide cradle-to-career efforts
- d) Increased efficiency of services

District Volunteer Process



- Volunteer application
- W-9 Form
- Fingerprinting
 - reimbursed after 10 volunteer hours

District Volunteer Process

Access the forms through the
community schools website:
<https://www.poughkeepsieschools.org/Domain/432>

Home >

Parent and Community Engagement >

Volunteer Forms



POUGHKEEPSIE CITY SCHOOL DISTRICT
BOARD OF EDUCATION POLICY
SCHOOL VOLUNTEER APPLICATION AND CONFIDENTIALITY AGREEMENT
☐ TIER II (Building Specific Access) OR ☐ TIER III (District-Wide Access)



Name: (Last) _____ (First) _____ (M.I.) _____ Date: _____
Address: _____ Home Phone: _____
City/State: _____ Zip Code: _____ Cell Phone: _____

Full names, grades & schools of children in PCSD, if applicable: _____

Are you a member of the PTA? ☐ Yes ☐ No If so, where? _____

Volunteer Position Site(s) (Circle one or more): ELC Clinton Krieger Morse Warring Athletic PMS
PHS Community Schools Office/Parent Empowerment Center (PEC)
Specify activities: _____

Signature of school representative verifying ID (Driver's License or State ID) _____
* SCHOOL PERSONNEL MUST MAKE A COPY OF ID AND ATTACH TO APPLICATION *

- Have you ever been/are you:
1. Discharged, non-renewed or banned from any volunteer organization? ☐ Yes ☐ No
 2. Convicted of any misdemeanor? ☐ Yes ☐ No
 3. Convicted of any felony? ☐ Yes ☐ No
 4. Convicted of any offense that involves drugs or alcohol? ☐ Yes ☐ No
 5. Presently charged with a crime that is pending or not yet adjudicated? ☐ Yes ☐ No
- If the answer to any of the above is "yes", please explain (use the back of this document if needed): _____
-
6. Have you ever been convicted of abuse or neglect, or any crime involving children? ☐ Yes ☐ No
- If "yes", please explain (use the back of this document if needed): _____

I, the undersigned, certify that the foregoing is true and correct. I understand that I am offering to volunteer with Poughkeepsie City School District and that PCSD may, at its discretion, decline my offer of volunteer services. In the event my volunteer services require a criminal background check and central registry screening under PCSD procedure, these costs will be borne by the District.

Further, if I am accepted as a volunteer, I agree to the following:

1. I am volunteering without promise, expectation, or receipt of compensation for my services.
2. I will not in any way access, use, divulge, copy, release, sell, loan, review, alter, or destroy any confidential information except as properly and clearly authorized within the scope of my work and that I will abide by all applicable PCSD policies and procedures and with all applicable laws. I will report to the Executive Director of Community Schools or to the school principal any individual's or entity's activities that I suspect may compromise the confidentiality of student information.
3. I am under the supervision of the Executive Director of Community Schools and/or the school principal.
4. I will immediately notify the Executive Director of Community Schools upon being charged with any crime.
5. Any fraudulent application, violation of confidentiality or any violation of the above provisions may result in termination of my status as a PCSD volunteer.

Volunteer Signature _____ Date _____
Approval: _____ Date _____
Executive Director of Community Schools
Approval: _____ Date _____
Principal Signature & School

(Application Must be Renewed Annually)

District Volunteer Process



Volunteer Clearance Form



Volunteer Name: _____

TIER II CLEARANCE

Short-Term Volunteer (Tier II):

A volunteer who voluntarily performs a service for the school district for a single event, a consecutive series of days, or several non-consecutive days for a period of one (1) week or less. Short-Term volunteers shall not have unsupervised access to students.

☐ Raptor Clearance Attached

TIER III CLEARANCE

Long-Term Volunteer (Tier III):

A volunteer who voluntarily performs a service for the school district for longer than one (1) week, on an overnight trip, or routinely throughout the entire school year, whether or not such service is performed consecutively. Though always under the direction of a district employee, long-term volunteers shall not have unsupervised access to students while providing assistance with tutoring, athletic or classroom or overnight trip activities. Student teachers, and persons completing an internship involving work with students and college students doing field work are included under this provision.

☐ Fingerprint Clearance Attached
(Volunteers will be reimbursed for fingerprints after 10 hours of volunteering after fingerprinting.)

Clearance Received:

HR Signature

Date

Executive Director Community Schools Signature

Date

Sent to building on: _____
Date

Volunteer Hours Log

DATE	ACTIVITY	NUMBER OF HOURS	SIGNATURE OF BUILDING/DEPARTMENT HEAD

Executive Director Community Schools Signature

Date



Sent to business office on: _____
Date

Open Discussion

Thank you!