



# POUGHKEEPSIE CITY SCHOOL DISTRICT

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Tamisha Greenhill, Junior Accountant

May 1, 2024

To: Employees of the Poughkeepsie City School District  
From: Business Office (Benefits)  
Re: ***Open Enrollment 2024-25***

Effective May 1 to May 31, 2024, employees will be permitted to change their Health Insurance option. All changes will be effective as of July 1, 2024. If you wish to remain with the Health Insurance Plan you are currently enrolled in, there is no action required on your part.

The Affordable Care Act (ACA) requires PCSD to provide you with an easy-to-understand Summary of Benefits and Coverage (SBC). To see the SBCs for Anthem Blue Cross Blue Shield, CDPHP, MVP and PPSTA (UMR) visit [www.poughkeepsieschools.org](http://www.poughkeepsieschools.org): Departments tab, Finance and Business, Payroll and Benefits, Insurance Benefits-Health/Dental/Vision, “Summary of Benefits & Coverage”.

If you have any specific questions in regards to the coverage please reach out to the respective plan directly:

Anthem BCBS (Teachers not eligible)	(844) 253-4455
CDPHP	(800) 777-2273
MVP	(888) 687-6277
UMR (Teachers Only)	(800) 826-9781

The forms for each plan type can also be found on our website under “Employee Enrollment and Claim Forms”. Please note that if you are switching from one plan to another, two forms must be completed. For example, if you'd like to switch from MVP to CDPHP you must complete a termination form for MVP. Then complete an Enrollment form for CDPHP.

Health insurance costs for the upcoming school year can be found under “Employee Premium Contribution”, to assist with making a well-informed decision.

Enrollment into the Opt-Out is required each year as well. Additional details can be found under “Employee Insurance Information”

If this period is missed you will have to have an eligible Qualifying Life Event (QLE) to make any mid-year changes. QLE’s include a change in your legal marital status, birth or date you adopt a child, death of a spouse or dependent, or loss of employment.

Please note that the deadline for the Open Enrollment is strict to ensure all changes are made in a timely fashion. All documents and questions can be directed to Tamisha Greenhill.