

Section 3000 – ADMINISTRATION

3000 ADMINISTRATION GOALS

The Superintendent shall review the school attendance areas annually. Should changes be required for reasons of population shifts, ethnic composition or growth, or for any other just cause, the Superintendent shall so advise the Board and recommend for its adoption such adjustments in attendance areas as will serve the needs of the children and the financial and administrative needs of the district. The Board may designate certain schools as magnet schools which have no neighborhood attendance areas. Students who wish to attend the magnet schools will make appropriate application for admission.

The general purpose of the district's administration will be to coordinate and supervise, under the policies of the Board of Education, the creation and operation of an environment conducive to effective learning. Ref:

District administration is to be organized so that all divisions and departments of the central office and all schools operate within a system guided by Board policies, which are implemented through the Superintendent. All personnel will have the necessary authority and responsibility (clearly defined and correlated to their roles) to carry out their respective assignments within this framework. Accountability will rest with these same personnel for the effectiveness with which their duties are performed. Education Law §§1709(3); 2045(2); 3201-a

Major goals of district administration will be: Adoption date: September 25, 1991

1. to effectively manage the district's various departments, units and programs; Revised: October 12, 1994
2. to provide professional advice and counsel to the Board and to advisory groups established by Board action. This includes the review of policy alternatives and the subsequent recommendation from among them; POUGHKEEPSIE CITY SCHOOL DISTRICT
3. to perform managerial duties as will best assure effective learning programs, including but not limited to:
 - a. ensuring the effective implementation of Board policy;
 - b. addressing the on-site needs of the district's schools;
 - c. providing leadership in keeping abreast of current educational developments;
 - d. arranging for effective staff development programs;

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e. coordinating cooperative efforts at improving learning programs, facilities, equipment and materials; and

f. providing channels for the upward flow of information necessary and useful in the design and development of school policy.

Cross-ref:

3120, Duties of Superintendent

3130, Superintendent's Appointment

3160, Evaluation of Superintendent

Adoption date: September 25, 1991

Revised: December 13, 2000

Adoption date: September 25, 1991

New Adoption Date: March 25, 2009