

**BOARD OF EDUCATION  
DEPARTMENT OF HUMAN RESOURCES  
18 SOUTH PERRY ST.  
POUGHKEEPSIE, NEW YORK 12603**

**RECRUITMENT BULLETIN # 20-21-142  
MAY 2021**

**CONTINUOUS RECRUITMENT  
SCHOOL MONITORS  
DISTRICT WIDE**

**NOTICE OF POSITION**

**POSITION:**

The Superintendent of Schools, Dr. Eric Jay Rosser, is interested in receiving applications from qualified candidates for the position of:

**SCHOOL MONITORS  
(CONTINUOUS RECRUITMENT - DISTRICT WIDE)**

**APPLICATION**

Candidates must complete an application available through the Human Resources Tab at:  
[www.poughkeepsieschools.org](http://www.poughkeepsieschools.org)

**QUALIFICATIONS:**

Meets Civil Service qualifications for position.  
Must be fingerprinted

**DUTIES:**

The Poughkeepsie City School District (PCSD) is committed to providing students and parents with pathways to opportunity that will lead to achievement and success. Through student-centered effective and transformational leadership, school and community engagement, and an unrelenting pursuit to achieve greater school outcomes for children, the Poughkeepsie City Schools is focused on developing and growing greater access, equity, opportunity, and quality across PCSD.

The following is indicative of the level and types of activities performed by positions in this title. It is not meant to be all inclusive and does not preclude a supervisor from assigning activities not listed which could reasonably be expected to be performed by an employee in this title.

1. Monitor students in the lunchroom during their lunch period.
2. Monitor students during their recess period.
3. Monitor students in the isolation room
4. Escort students for safety reasons to the Principal, including Nurse and to the isolation room.
5. Monitor students during dismissal if applicable.
6. Other duties as assigned by the building principal

Ability to get along well with school-age children and; familiarity with classroom routine; good observation; tact; courtesy; good judgment; physical condition commensurate with the demands of the position.

**APPOINTMENT:**

Appointment will be made by the Board of Education upon the recommendation of the Superintendent following assessment of training, experience, certifications, credentials and evaluation of service. Personal interviews shall be conducted where appropriate.

**SALARY:**                    \$12.50 per hr

**FINAL DATE  
FOR FILING:**                *Continuous recruitment.*

**PLEASE SEND LETTER OF INTEREST,  
APPLICATION, OR RESUME TO:**

Dr. Timothy Wade  
Assistant Superintendent of Administrative Services  
18 S. Perry St.  
Poughkeepsie, NY 12601  
[hroffice@poughkeepsieschools.org](mailto:hroffice@poughkeepsieschools.org)

Internal applicants may apply with only a letter of interest including permission for the screening committee coordinator to review their personnel file. The Poughkeepsie City School District is an Equal Opportunity Employer and does not discriminate on the basis of sex, race, religion, national origin, disability, age or marital status; nor does it apply any other arbitrary measure, which would tend to deprive persons of their constitutional rights.